



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
February 10, 2016
MINUTES

(1) CALL TO ORDER

Chair Colleen Fescenmeyer called the meeting to order at 7:03 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Charles Schaupp, Steve Knightley, Anna Girk, Don England, Colleen Fescenmeyer
- District Counsel: Tom Barth
- General Manager: Mel Smith
- Board Clerk: Mel Smith

Public: Public present

(4) APPROVAL OF AGENDA

Chair Colleen Fescenmeyer called for a motion to approve the agenda.

Motion by: Director Steve Knightley to approve the agenda as presented

Second by: Director Anna Girk

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed

(5) PUBLIC COMMENTS

Chair Colleen Fescenmeyer opened public comment – no public comments

Handwritten initials, possibly "CE", in the bottom right corner of the page.

CORRESPONDENCE

Chair Colleen Fescenmeyer called for correspondence – General Manager referenced the in house audit that was recently completed, to finalize the audit there are two additional reports needed from CalPers.

Question on the County form 700 required each year. General Manager indicated all directors were up to date and as the deadline for the current year approaches he will obtain the forms to have available for the directors to complete and file them as requested.

(7) **APPROVAL OF MINUTES**

Chair Colleen Fescenmeyer called for a motion to approve the minutes of 1-13-16

Motion by: Director Steve Knightley approve the minutes of 1-13-16 as presented

Second by: Director Charles Schaupp

Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 1 (Girk) **Motion:** Passed

(8) **CLAIMS: FUND 466**

Chair Colleen Fescenmeyer called for a motion to approve the claims for 1-11-16 and 1-20-16

Motion by: Director Steve Knightley to approve the claims for 1-11 and 1-20-16

Second by: Director Anna Girk

Discussion: None

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

(9) **ELECTION OF OFFICER FOR 2016**

Chair Colleen Fescenmeyer opened nominations for board officers for 2016.

Nomination by: Director Steve Knightley nominated Director Charles Schaupp as Chair for 2016.

Second by: Director Don England

Nomination by: Director Steve Knightley nominated Director Colleen Fescenmeyer For Vice Chair for 2016

Seconded by: Director Anna Girk

Both nominations accepted.

Vote: Ayes: 5 No: 0 Abstain: 0 **Nominations Approved**

7:14 pm: Chair Charles Schaupp indicated the board will now enter close session.

(10) Closed Session

- a) Public Employee Evaluation: Fiscal Services Associate advancement to Step #4
 - b) Conference with legal counsel: Existing Litigation: Emerald Homes, authorized by Gov. Code Section 54986.9(b) (1 case)
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(11) REPORT OF CLOSED SESSION

Chair Charles Schaupp indicated District Counsel arrived at 7:14 pm.

- a) Board approved advancement of the Fiscal Services Associate to Step #4
Motion by: Director Steve Knightley to approve the advancement
Second by: Director Anna Girk
Discussion: None

Vote: Ayes: 4 No: 0 Abstain: 1 (Fescenmeyer) Motion: Passed

- b) Settlement agreement and general release effective Jan. 21, 2016 between Emerald Homes LLC and ECSD was accepted.
Chair Charles Schaupp indicated a vote is not necessary per District Counsel Tom Barth.

(12) MANAGERS REPORT

- a) Almond Festival – General Manager indicated the prize wheel is still the plan along with drought resistant plants and informational literature. He referenced the water savings devices to be used as prizes. General Manager will be in the booth all day. Directors wishing to participate may choose their time slots. Discussion followed.
- c) GSA update – General Manager indicated the Ground Water Sustainability Act should be left on the future agenda items for updates on the state and local government progress on ground water management. Tom Barth indicated he was on the Flood Control Board and referenced the recent meetings. He provided a recap on the recent meetings which were focused on the preparation and creation of the GSA. July 1, 2017 is the deadline for formation of a GSA. He provided a description of the basins that fall under Yolo County jurisdictions. The initiative being prepared is to modify the existing boundaries to form one big basin contiguous with Yolo County. A question was asked regarding Clarksburg. Even though they plan to submit application to form their own GSA, the bottom line is that Clarksburg is interested in becoming part of the larger Yolo Basin. Mr. Barth went on to explain what will take place over the next couple of months. A notice will be sent to all parcels owners in the un-incorporated

areas of Yolo County providing notice that this process is under way and when the first meeting will take place.

Questions and discussion followed on requirements local agencies.

- d) Re-visit liability accounts – General Manager referenced the information placed in the Director packets this evening, SDRMA Limits of Liability on General Liability. He indicated the district raised its liability limits the first year he was here, from five million to ten million at an increased cost of about \$1500 per year. Since that time the cost of that \$10M policy has decreased.

Question: do we have sufficient liability in place?

General Manager: yes I believe so, also ten million is the maximum amount offered by SDRMA.

(13) FUTURE AGENDA ITEMS

- a) Fix Parking Lot
- b) Calendar Update
- c) Solar Update
- d) Easement along Rise
- e) GSA update
- f) add "visit our website" to bill

(14) ADJOURNMENT

Chair Charles Schaupp called for a motion to adjourn the meeting


Motion by: Director Steve Knightley to adjourn the meeting

Second by: Director Anna Girk

Vote: Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned.


Charles Schaupp – Chair of the Board



C. SCHAUPP

Date: 9 MAR 2016

Mel Smith - Board Clerk



MEL SMITH

Date: 3-9-16