



**BOARD OF DIRECTOR'S MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
December 14, 2016
MINUTES

(1) CALL TO ORDER

Vice Chair Colleen Fescenmeyer called the meeting to order at 6:05 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Colleen Fescenmeyer, Don England, Colin Crerar,
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

Absent:

- Director Charles Schaupp
- Director Anna Girk

Public: No Public Present

(4) APPROVAL OF AGENDA

Vice Chair Colleen Fescenmeyer called for a motion to approve the agenda.

Motion by: Director Colin Crerar to approve the agenda as presented

Second by: Director Don England

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(5) **PUBLIC COMMENTS**

Vice Chair Colleen Fescenmeyer opened public comment – no public comments

(6) **CORRESPONDENCE**

Vice Chair Colleen Fescenmeyer called for correspondence

- a) Letter from Tom Barth about Well No. 3 – refer to action item 9
- b) Pricing from Eaton on action item 9 – refer to action item 9
- c) Letter from County Finance Office – County is not ready for us to enter our own bills. The new payment structure will be two weeks behind. It will take two weeks for payment of our claims to be issued. General Manager explained the current process.

(7) **APPROVAL OF MINUTES**

Vice Chair Colleen Fescenmeyer called for a motion to approve the minutes of 11-9-16.

Motion by: Director Don England to approve the minutes of 11-9-16 with the spelling error noted.

Second by: Director Colin Crerar

Discussion: Spelling error noted on item 10, General Manager to correct.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(8) **CLAIMS: FUND 466**

Vice Chair Colleen Fescenmeyer called for a motion to approve to approve claims for 11-18 and 12-6 of 2016.

Motion by: Director Don England to approve the claims of 11-18 and 12-6 of 2016

Second by: Director Colin Crerar

Discussion: Question regarding Daily Democrat bill. Question on reimbursement to General Manager, name should be included and show as a reimbursement. General Manager responded.

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(9) **WELL 3 OPTION TO DEVELOP TEST WELL TO PRODUCTION WELL**

General Manager reported on the MCL test, water is clear, no chrome 6 present only a small amount of arsenic .00027. Aquafer is 100 ft. deeper. We now have wells at three different depths.

Vice Chair Colleen Fescenmeyer called for a motion to develop Well 3 for production

Motion by: Director Don England to develop the test well for production on Well 3.

Second by: Director Colin Crerar

Discussion: General Manager explained Eaton completed the test well and the water tests cleared for a production well. The original idea was to abandon the test well and wait until next year to budget the cost of converting Well 3 to production until the payment from Mercy Housing Phase 2 which has now been received; we now have funds in reserve for Well 3 development. The question was if we allow Eaton to do the conversion of test well to production well, it could save the district approximately \$160,000.00 to do it now vs. next year. General Manager went on to explain the difference between using stainless steel versus plastic and how it is a theory the high chrome 6 measurements comes from the stainless steel in the well pipe. Well 3 will produce 300 gal. Per minute and can be put on line in less than a month if we direct Eaton to develop the test well into a production well.

Eaton has always been the lowest bid and based on the significant savings to the district there is no concern regarding Eaton starting immediately to develop this well for production. General Manager is to inform Eaton to begin immediately. Some discussion followed.

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

6:30 pm Board entered close session

(10) Closed Session

- a) Performance Update of General Manager authorized by Gov. Code Section 54957 (b) (1)

6:48 pm Vice Chair Colleen called the general meeting back to order

Report of Close Session: Board decided to up hold the increase as per hire documents for Steve Knightley as General Manager, to reflect on the next pay period.

(15) FUTURE AGENDA ITEMS

- | | |
|----------------------------|------------------------------------|
| a) MERCSA Update | e) Purchase of Yolo County Yare |
| b) Almond Festival 2/26/17 | f) Caltrans |
| c) Pool Update | g) GSA Irrigated Lands |
| d) In house accounting | h) Crosswalk, stop lights Caltrans |

General Manager provided information regarding the in house accounting process and how it will be of benefit to the district. Discussion followed.

General Manager provided information regarding the purchase of the County Yard. He contacted Taro Echiburu at the county and it is possible to get the

property at a low rate. Funds for purchase will come from the funds received from Cal Trans for strip on Hwy 16 in front of WWTP.

(15) ADJOURNMENT

Vice Chair Colleen Fescenmeyer called for a motion to adjourn the meeting

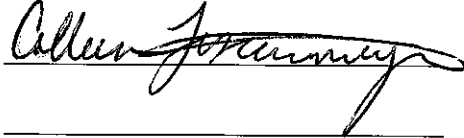
Motion by: Director Don England to adjourn the meeting

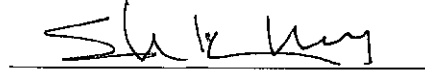
Second by: Director Colin Crerar

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 6:58 pm

Coleen Fescenmeyer – Vice Chair of the Board Steve Knightley - Board Clerk





Date: 2/8/17

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