



**BOARD MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

SPECIAL MEETING  
April 25, 2018  
MINUTES

✓(1) **CALL TO ORDER**

Chair Don England called the meeting to order at 7:04 pm.

✓(2) **PLEDGE OF ALLEGIANCE**  
All residents and members in attendance recited the pledge

✓(3) **ROLL CALL**  
**Present:**

- Directors: Charles Schaupp, Don England, Colleen Fescenmeyer, Anna Girk, Colin Crerar
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

**Public:** None

(4) **APPROVAL OF AGENDA**  
Chair Don England called for a motion to approve the agenda.

**Motion by:** Director Colleen Fescenmeyer to approve the agenda as presented

**Second by:** Director Anna Girk

**Discussion:** None

**Vote:** Ayes: 5 No: 0 Abstain: 0 **Motion:** Passed

**(5) PUBLIC COMMENTS**

Chair Don England opened public comment – none

**(6) CORRESPONDENCE**

Chair Don England called for correspondence

- a) P&L Financials through 3-31-18 – copies of P&L included in package  
Mark has not been here yet so our budget has not been adjusted  
The figures are accurate as of 3/31/18. Money collected for the pool and park are not included. Subcommittee to include in next year's budget.
- b) Agreement for water tower on your tablets.

**(7) APPROVAL OF MINUTES**

Chair Don England called for a motion to approve the minutes of 3-28-18

**Motion by:** Director Anna Girk to approve the minutes of 3/28/18

**Second by:** Director Colleen Fescenmeyer

**Discussion:** None

**Vote: Ayes: 5 No: 0 Abstain: Motion: Passed**

**(8) CLAIMS: FUND 466**

Chair Don England called for a motion to approve the claims of 3-22-18, 4-5-18 and 4-12-18

**Motion by:** Director Anna Girk to approve the claims 3-22-18, 4-5-18 and 4-12-18

**Second by:** Director Colleen Fescenmeyer

**Discussion:** None

**Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

- (9) DISCUSS WATER TOWER LEASE TO AT&T – AT&T** wants three points of the Tower. Five year agreement, county owns property, agreement must be made with them as well. Separate agreement with Fire Departments to add emergency fire calls. AT&T wants to extend use around tower and control the access. Wants to include cell service as well. Our antenna can still be on the tower for our uses. If they can attain the needed leases from the county and the fire department, this is a good service for our community and should be considered.  
Discussion followed.

**(10) UPDATE OF HEALTH INSURANCE POLICY AMENDED 10/11/17 (11) TO INCLUDE WESTERN HEALTH ADVANTAGE IN ADDITION TO CALPERS FOR THE LOWEST PRICE PLAN**

This referenced the Policy 17-11, which offers a lower price CalPERS for our Employees, currently employees pay 20% of the insurance cost. There has been a 23% increase in the cost to our employees which raises the employee cost \$180.00 per month. Michelle put together the packages you have this evening giving the board an overview. Currently Western Health is the lowest price insurance, but no longer. My goal is to identify the lowest price health insurance for our employees, whether it be CalPERS, Western Health or another insurance.

Discussion followed.

Action item to bring back how much we pay.

**(11) MANAGERS REPORT**

a) Well 7 update – up and running, pumping water, water test are good.  
Discussion followed.

c) Pond 3 valve repair update – valves are old, had one go out so we ordered two, before it was received it, another valve went out. Cost is \$1600 each. Mike to contact company to see if they offer a repair kit, doing some research on that.

d) Ravine Bar and Grill – Came in and finished the permit application and paid for new water service and hydrant. Must meet fire dept. requirement, a 4 in and 2 inch line. Must drill into ground by post office, along curb in order to complete. Going to tie in and provide the service. Doing this job at cost.

**(15) FUTURE AGENDA ITEMS**

- |                                  |                    |
|----------------------------------|--------------------|
| a) Meter & SCADA Updates         | h) Board Training  |
| b) Board Stipend                 | i) Board Positions |
| c) Job Description Updates       | j) Tower           |
| d) Review/update Strategic Plans |                    |
| e) Park tree/reservations        |                    |
| f) Budget Sub Committee          |                    |
| g) Health Insurance              |                    |

**(16) ADJOURNMENT**

Chair Don England called for a motion to adjourn the meeting

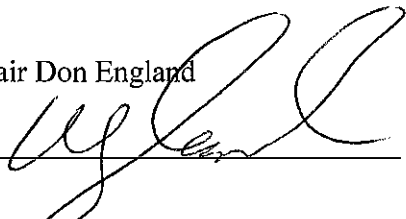
**Motion by:** Director Colleen Fescenmeyer to adjourn the meeting

**Second by:** Director Anna Girk


**Vote: Ayes: 5 No: 0 Abstain: 0 Motion: Passed**

Meeting adjourned at 8:00 pm.

Chair Don England

  
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Date: 5/15/18

Steve Knightley - Board Clerk

  
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Date: 5/15/18