



**BOARD MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
July 18, 2018  
MINUTES

**(1) CALL TO ORDER**

Chair Don England called the meeting to order at 7:05 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Present:**

- Directors: Charles Schaupp, Don England, Anna Girik, Colleen Fescenmeyer
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley

**Public:** None

**(4) APPROVAL OF AGENDA**

Director England called for a motion to approve the agenda.

**Motion by:** Director Fescenmeyer approve the agenda as presented

**Second by:** Director Schaupp

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

**(5) PUBLIC COMMENTS**

Director England opened public comment – none

**(6) CORRESPONDENCE**

Chair Don England called for correspondence

- a) General Manager circulated the completed 2018-2019 as approved for signature by all directors.
- b) Update on Park Trees
- c) Director Schaupp presented information on Lamb Valley cleanup

**(7) APPROVAL OF MINUTES**

Chair Don England called for a motion to approve the minutes of 5-16-18 and 6-20-18

**Motion by:** Director Schaupp to approve the minutes of 5-16-18 & 6-20-18

**Second by:** Director England

**Discussion:** None

**Vote: Ayes: 4 No: 0 Abstain: Motion: Passed**

**(8) CLAIMS: FUND 466**

Direct England called for a motion to approve the claims of 6-22-18, 6-29-18 and 7-13-18

**Motion by:** Director Girk to approve the claims

**Second by:** Director Schaupp

**Discussion:** None

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

**(9) MOTION TO CHANGE THE MONTHLY MEETING DATE**

It was decided to move the monthly meeting to the 3<sup>rd</sup> Wednesday of the month.

**Motion by:** Director Girk to move the monthly meeting to the 3<sup>rd</sup> Wednesday

**Second by:** Director Schaupp

**Discussion:** None

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

**(10) APPROVAL TO DEED STREET LIGHTS LS2 OVER TO PGE**

The decision was to turn the LS2 rate lights over to PGE via a deed process to make LS1 maintained so the ECSD would not be responsible for repairs. This would also allow for updating to LED

**Motion by:** Director Girk to approve the deeding of the LS2 street lights to PGE LS1  
**Second by:** Director Schaupp  
**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

**(11) REVIEW BOARD STIPEND AMOUNTS**

It was decided that we would update the resolution and bring it back when all board member are in attendance.

**(12) APPROVE ACTION TO SERVE PARCEL OUTSIDE OF CURRENT CSD**

It was decided that the ECSD would work with Lafco to expand our boundaries to Include parcel 049-130-042 and provide service.

**Motion by:** Director Fescenmeyer approve servicing new area  
**Second by:** Director Girk  
**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

**(13) APPROVE ACTION PUT OUT RFP FOR NEW SEWER LINE**

It was decided that the General Manger would be allowed to start the RFP bid process for the necessary trades in order to construct the new sewer main to the headworks from Alpha Street.

**Motion by:** Director Fescenmeyer approve RFP process for new sewer main  
**Second by:** Director Girk  
**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 Motion: Passed

**(14) MANAGERS REPORT**

- a) Tree update by parks department
- b) Ravine Bar and Grill – Moving forward and we are almost complete

**(15) FUTURE AGENDA ITEMS**

- a) Meter & SCADA Updates
- b) Board Stipend
- c) Job Description Updates
- d) Review/update Strategic Plans
- e) Park tree/reservations
- f) Gas station
- g) Tower in park for ATT

**(16) ADJOURNMENT**

Director England called for a motion to adjourn the meeting

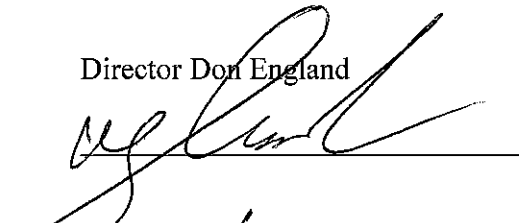
**Motion by:** Director Colleen Fescenmeyer to adjourn the meeting

**Second by:** Director England

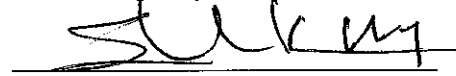
**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

Meeting adjourned at 8:05 pm.

Director Don England

  
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Date: 9/22/18

Steve Knightley - Board Clerk

  
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Date: 8-22-18