



**BOARD MEETING
ESPARTO COMMUNITY SERVICES DISTRICT
ESPARTO, CA**

REGULAR MEETING
OCTOBER 23, 2019
MINUTES

(1) CALL TO ORDER

: Chair Colleen Fesenmeyer called the meeting to order at 7:05 pm.

(2) PLEDGE OF ALLEGIANCE

All residents and members in attendance recited the pledge

(3) ROLL CALL

Present:

- Directors: Charlie Schaupp, Don England, Colleen Fescenmeyer
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: Colin Crerar, Anna Girk

Public: None

(4) APPROVAL OF AGENDA

Director Fescenmeyer called for a motion to approve the agenda.

Motion by: Director Schaupp approve the agenda

Second by: Director England

Discussion:

Vote: Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

(5) PUBLIC COMMENTS

None

(6) CORRESPONDENCE

Chair Colleen Fescenmeyer called for correspondence

Elections update: appointed board members in-lieu of election

RFP form set to 10 Accounting firms for bid

Direct Schaupp updated the board that our old Well 4 is now being used by ground water

Board for monitoring and gave update on Caltrans changes to the Yolo Ave work for next year

(7) APPROVAL OF MINUTES

Chair Colleen Fescenmeyer called for a motion to approve the minutes of 8-14-19.

Motion by: Director England

Second by: Director Schaupp

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

(8) CLAIMS: FUND 466

Approval of Claims 8-14-19, 8-23-19, 8-30-19, & 9-6-19

Motion by: England

Second by: Schaupp

Discussion: None

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

(9) DISCUSS 6/30/18 AUDIT, DECIDE IF BOARD WOULD LIKE AUDITOR REPORT

The 6/30/18 audit is not complete for this meeting and should be completed by the 11/13/19. The board will decide after review of the Audit if they would like the current Auditor come And report at a future meeting.

(10) DISCUSS RFP FOR NEW AUDITOR SELECTION SENT 10/1/19 DUE BY 10/28/19

General Manger explained the process of selecting the new Auditor and his recommendation Will be brought back at the next meeting for the Board to select a new auditor.

(11) MANAGERS REPORT

- a) 218 Rates for next meeting
- b) Upcoming Projects
- c) Main Street update

(12) FUTURE AGENDA ITEMS

- a) Meter & SCADA Updates
- b) SCADA communications project fiber
- c) Review/update Strategic Plans
- d) Generators for Well 6 & & 7
- e) Sewer Line Mapping
- f) Street Lighting ownership/Yolo Ave
- g) Impact Fund Projects
- h) Oath of Office (December 11, 2019)

(14) ADJOURNMENT

Director Fescenmeyer called for a motion to adjourn the meeting

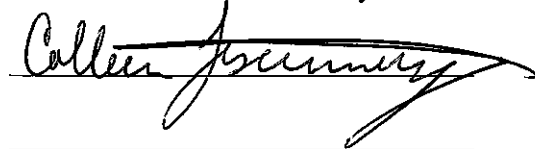
Motion by: Director Schaupp made a motion to adjourn the meeting

Second by: Director England

Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed

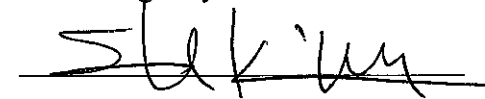
Meeting adjourned at 7:32 p.m.

Director Colleen Fescenmeyer



Date: 11/13/19

Steve Knightley - Board Clerk



Date: 11/13/19