

**BOARD MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
APRIL 8, 2020  
MINUTES

**(1) CALL TO ORDER**

Chair Fescenmeyer called the meeting to order at 7:00 pm.

**(2) PLEDGE OF ALLEGIANCE**

All residents and members in attendance recited the pledge

**(3) ROLL CALL**

**Present:**

- Directors: Fostine, England, Fescenmeyer, Schaupp
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: Girk

**(4) APPROVAL OF AGENDA**

Director Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director England approve the agenda

**Second by:** Director Fostine

**Discussion:**

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(5) PUBLIC COMMENTS**

No Public Present

**(6) CORRESPONDENCE**

Director Schaupp announced that ground water board meeting was canceled

**(7) APPROVAL OF MINUTES**

Director Fescenmeyer called for a motion to approve the minutes of 3/18/2020

**Motion by:** Director Fostine

**Second by:** Director Schaupp

**Discussion:** Director Schaupp was not at the 3/18/1010 meeting and abstained

**Vote: Ayes: 3 No: 0 Abstain: 1 Motion: Passed**

**(8) APPROVAL OF CLAIMS**

Approval of Claims for 3/20/20 & 4/3/2020

**Motion by:** Fostine

**Second by:** Schaupp

**Discussion:** None

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

**(9) DISCUSS AND APPROVE RESOLUTION 20-06 PPP APPLICATION**

Director Fescenmeyer called for a motion to approve Resolution 20-06 Directing General Manager to apply and execute the necessary documents to obtain Covid-19 PPP benefits to cover employee costs related to affected staff of the District.

**Motion by:** Director Fostine

**Second by:** Director Schaupp

**Discussion:**

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

**(10) DISCUSS CHANGE TO DATE THAT WE HOLD THE MONTHLY BOARD OF DIRECTORS MEETING**

It was requested by the General Manager that it would be easier to have the prior month's accounting reports and give more time to have the agenda and minutes completed if we could move the board meeting date to the 3<sup>rd</sup> Wednesday of the month. It was agreed to make this change. Director England was not sure of his work schedule and abstained from the vote.

**Vote: Ayes: 3 No: 0 Abstain: 1 Motion: Passed**

CP

**(11) MANAGERS REPORT**

- a) Covid 19 update on effects on the District
- b) Board Member's Compliance Training update
- c) Form 700 Due
- d) New hire Alex Lepley
- e) Update on upcoming Projects

**(12) FUTURE AGENDA ITEMS**

- a) Meter & SCADA Updates
- b) SCADA communications project fiber
- c) Review/update Strategic Plans
- d) Sewer Line Mapping
- e) Street Lighting ownership/Yolo Ave
- f) Impact Fund Projects
- g) Board Policies

**(13) ADJOURNMENT**

Director Fescenmeyer called for a motion to adjourn the meeting


**Motion by:** Director England made a motion to adjourn the meeting

**Second by:** Director Fostine

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

Meeting adjourned at 8:00 p.m.


Director Colleen Fescenmeyer

  
\_\_\_\_\_

Date: \_\_\_\_\_

6/17/2020

Steve Knightley - Board Clerk

  
\_\_\_\_\_

Date: \_\_\_\_\_

6-17-2020