



**BOARD MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
MAY 20, 2020  
MINUTES

**(1) CALL TO ORDER**

Chair Fescenmeyer called the meeting to order at 7:06 pm.

**(2) PLEDGE OF ALLEGIANCE**

We did not recite because it does not work well over Zoom.

**(3) ROLL CALL**

**Present:**

- Directors: Fostine(z), England(p), Fescenmeyer(p), Girk(z)
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: Schaupp

**(4) APPROVAL OF AGENDA**

Director Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Girk approve the agenda

**Second by:** Director England

**Discussion:**

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(5) PUBLIC COMMENTS**

No Public Present

CF

**(6) CORRESPONDENCE**

Signature cards from Bank of the West  
Reminder of new rates that are effective 7/1/20

**(7) APPROVAL OF MINUTES**

Tabled until the next meeting due to posting error

**(8) APPROVAL OF CLAIMS**

Approval of Claims for 4/21/20, 4/24/20, 5/1/20, and 5/15/20

**Motion by:** Girk

**Second by:** England

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(9) DISCUSS AND APPROVE 2020-21 BUDGET**

Director Fescenmeyer called for a motion to approve the Budget for 2020-21. Discussed Projects on the budget for next year.

**Motion by:** Director Girk

**Second by:** Director England

**Discussion:**

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(10) DISCUSS POSSIBLE MUTUAL AID PROGRAM WITH CSD'S IN THE AREA SUCH AS MADISON, WILDWINGS, & KNIGHTS LANDING.**

It was requested by Yolo County that we discuss the option of helping the other CSD's in the Area. The Board member were split on moving this to an action items and the General Manager Agreed to bring it back as a discussion item in the future as more information is made available.

CF

**(11) DISCUSS AND APPROVE UPDATED SHUT OFF PROCEEDURE & POLICY  
PER SENATE BILL 996, CHAPTER 6**

Director Fescenmeyer called for a motion to approve the final draft of the new Shut off policy Effective 4/1/2020. There as been no shut off's since 4/1/2020.

**Motion by:** Director England  
**Second by:** Director Fostine  
**Discussion:**

**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

**(12) MANAGERS REPORT**

- a) Covid 19 update on effects on the District
- b) Board Member's Compliance Training update
- c) Form 700 Due
- d) New hire Alex Lepley
- e) Update on upcoming Projects

**(13) FUTURE AGENDA ITEMS**

- a) Meter & SCADA Updates
- b) SCADA communications project fiber
- c) Review/update Strategic Plans
- d) Sewer Line Mapping
- e) Street Lighting ownership/Yolo Ave
- f) Impact Fund Projects
- g) Board Policies

**(14) ADJOURNMENT**

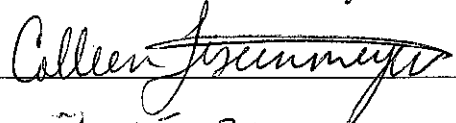
Director Fescenmeyer called for a motion to adjourn the meeting

**Motion by:** Director England made a motion to adjourn the meeting  
**Second by:** Director Fostine

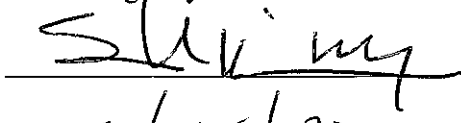
**Vote: Ayes: 4 No: 0 Abstain: 0 Motion: Passed**

Meeting adjourned at 8:34 p.m.

Director Colleen Fescenmeyer

  
7-15-20

Steve Knightley - Board Clerk

  
7/15/20

CF