



**BOARD MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
JUNE 17, 2020  
MINUTES

**(1) CALL TO ORDER**

Chair Fescenmeyer called the meeting to order at 7:06 pm.

**(2) PLEDGE OF ALLEGIANCE**

We did not recite because it does not work well over Zoom.

**(3) ROLL CALL**

**Present:**

- Directors: Schaupp (p), Fostine(p), Fescenmeyer(p)
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: England, Girk

**(4) APPROVAL OF AGENDA**

Director Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Schaupp approve the agenda

**Second by:** Director Fostine

**Discussion:**

**Vote:** Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

**(5) PUBLIC COMMENTS**

No Public Present

**(6) CORRESPONDENCE**

Director Schaupp gave update of Groundwater meeting he attended on remote

**(7) APPROVAL OF MINUTES OF 4/8/2020**

**Motion by:** Schoupp

**Second by:** Fostine

**Discussion:** None

**Vote:** Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

**(8) APPROVAL OF MINUTES OF 5/20/2020**

**Motion by:** Schoupp

**Second by:** Fostine

**Discussion:** Director Schaupp was absent from 5/20/2020 meeting and because we do not have 3 directors from that meeting we will table until the next meeting

**Vote:** Ayes: 0 No: 0 Abstain: 0 **Motion:** Failed

**(9) APPROVAL OF CLAIMS**

Approval of Claims for 5/22/2020, 5/29/2020, & 6/12/2020

**Motion by:** Schaupp

**Second by:** Fostine

**Discussion:** None

**Vote:** Ayes: 3 No: 0 Abstain: 0 **Motion:** Passed

**(10) UPDATE BOARD ON CHANGE IN OFFICE HOURS**

General manager updated the board that all employees are back in the office and we will be open from 8am – 5pm and closed for lunch from 1-2pm for lunch. We will revisit once we hire a new office

**(11) CONSIDER ADOPTION OF BOARD POLICY #2100 – ACCOUNTING BILLING.**

Tabled for future agenda due to requirement of 4-5 vote and only 3 Board members present

CF

**(12) MANAGERS REPORT**

- a) Covid 19 update on effects on the District
- b) Board Member's Compliance Training update
- c) Update on upcoming Projects
- d) 2019 Audit update
- e) Yolo Ave Water Main Replacement Project
- f) Pool & Parks Update

**(13) FUTURE AGENDA ITEMS**

- a) Meter & SCADA Updates
- b) SCADA communications project fiber
- c) Review/update Strategic Plans
- d) Sewer Line Mapping
- e) Street Lighting ownership/Yolo Ave
- f) Impact Fund Projects
- g) Board Policies

**(14) ADJOURNMENT**

Director Fescenmeyer called for a motion to adjourn the meeting

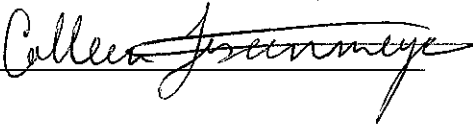
**Motion by:** Director Schaupp made a motion to adjourn the meeting

**Second by:** Director Fostine

**Vote: Ayes: 3 No: 0 Abstain: 0 Motion: Passed**

Meeting adjourned at 7:54 p.m.

Director Colleen Fescenmeyer



Date: 7-15-20

Steve Knightley - Board Clerk



Date: 7-15-20