



**BOARD MEETING  
ESPARTO COMMUNITY SERVICES DISTRICT  
ESPARTO, CA**

REGULAR MEETING  
JULY 15, 2020  
MINUTES

**(1) CALL TO ORDER**

Chair Fescenmeyer called the meeting to order at 7:06 pm.

**(2) PLEDGE OF ALLEGIANCE**

**(3) ROLL CALL**

**Present:**

- Directors: Schaupp (p), Fostine(p), Fescenmeyer(r), England (p)
- District Counsel: Not Present
- General Manager: Steve Knightley
- Board Clerk: Steve Knightley
- Absent: Girk

**(4) APPROVAL OF AGENDA**

Director Fescenmeyer called for a motion to approve the agenda.

**Motion by:** Director Schaupp approve the agenda

**Second by:** Director England

**Discussion:**

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

**(5) PUBLIC COMMENTS**

No Public Present

CF

**(6) CORRESPONDENCE**

GM provided copy of County layout new RISE clinic. Discussed our request to add future sewer line for crossing to E. Parker project. No other request by Board for Yolo County.

Updated Board about A/R because of COVID being double on open balance at roughly \$40k vs the normal \$20k. We will calling this month to find out when people will be paying.

**(7) APPROVAL OF MINUTES OF 6/17/2020**

**Motion by:** Schoupp

**Second by:** Fostine

**Discussion:** None

**Vote:** Ayes:3 No: 0 Abstain: 1 (England) **Motion:** Passed

**(8) APPROVAL OF MINUTES OF 5/20/2020**

**Motion by:** England

**Second by:** Fostine

**Discussion:** Director Schaupp was absent from 5/20/2020 meeting

**Vote:** Ayes: 0 No: 0 Abstain: 1 (Schaupp) **Motion:** Passed

**(9) APPROVAL OF CLAIMS**

Approval of Claims for 6/17/20, 6/18/20, 6/26/20, & 6/30/20

**Motion by:** Schaupp

**Second by:** Fostine

**Discussion:** None

**Vote:** Ayes: 3 No: 0 Abstain: 1 (England) **Motion:** Passed

**(10) UPDATE ON COMPLETION OF 2019 AUDIT**

General manager updated the board that the site visit was complete for the 2019 Audit will be brought forward for approval on next month's agenda

CF

**(11) APPROVE RESOLUTION 20-07 SPECIAL ASSESSMENTS CHARGES**

Approve Resolution 20-07 directing Yolo County to post special assessment charges action on the 2020-21 tax roll for the revenue

**Motion by:** Schaupp

**Second by:** England

**Discussion:** None

**Vote:** Ayes: 4 No: 0 Abstain: 0 **Motion:** Passed

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**(12) Closed Session:**

Board to review annual performance evaluations & COLA per employment agreement of General Manager as authorized by Gov. Code Section 54597 (b) (1)

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During closed session, action was taken and approved that the General Manager's cost of living increase would be 2% of current salary effective 7/1/20. The approved cost of living increase was in-lieu of the General Manager's Agreement which allows for an annual CPI increase. All other compensation and benefits remain the same as on General Manager's Agreement dated 5/8/19.

**(13) MANAGERS REPORT**

- a) Covid 19 update on effects on the District
- b) Board Member's Compliance Training update
- c) Update on upcoming Projects
- d) 2019 Audit update
- e) Yolo Ave Water Main Replacement Project
- f) Pool & Parks Update

**(14) FUTURE AGENDA ITEMS**

- a) Meter & SCADA Updates
- b) SCADA communications project fiber
- c) Review/update Strategic Plans
- d) Sewer Line Mapping
- e) Street Lighting ownership/Yolo Ave
- f) Impact Fund Projects
- g) Board Policies

CF

(14) **ADJOURNMENT**

Director Fescenmeyer called for a motion to adjourn the meeting

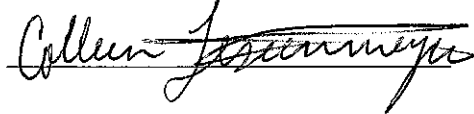
**Motion by:** Director Schaupp made a motion to adjourn the meeting

**Second by:** Director Fostine

**Vote:** Ayes: 3 No: 0 Abstain: 0 Motion: Passed

Meeting adjourned at 7:54 p.m.

Director Colleen Fescenmeyer



Date:

8-19-20

Steve Knightley - Board Clerk



Date:

8/19/20