



REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

DATE: February 12, 2020
TIME: 7:00 P.M.
LOCATION: 26490 Woodland Ave, Esparto CA 95627

Regular Meeting AGENDA

1. Call to Order at _____ PM
2. Pledge of Allegiance
3. Roll Call (Present: Schaupp – Fostine – England – Fescenmeyer – Girk)
- Action: 4. Approval of Agenda (by: _____, 2nd _____) Passed / Failed
- Information: 5. Public Comment
This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.
- Information 6. Correspondence
 - a)
 - b)
 - c)
- Discussion: 7. LAFCo Municipal Service Review for 2020
- Action: 8. Election of Officers of the Board for 2020 (____ / ____) Passed / Failed
- Action: 9. Approval of Minutes from 11/13/2019 & 01/15/2020 (____ / ____) Passed / Failed
- Action: 10. Approval of Claims 1/17/2020, 1/24/2020 & 1/31/2020 (____ / ____) Passed / Failed
- Discussion\ Action 11. Discuss and Approve the 2017-18 Annual Audit (____ / ____) Passed / Failed
- Discussion: 12. Discuss Change to Employer Contributions to Medical, Dental and Vision Plans and Cash-in-Lieu of Benefits Amount Effective 4/1/2020

- Discussion\ Action: 13. Discuss and Approve Resolution No. 20-03 Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization For Management, Effective 4/1/2020 (____ / ____) Passed / Failed
- Discussion\ Action: 14. Discuss and Approve Resolution No. 20-04 Fixing the Employer Contribution Under the Public Employees' Medical and Hospital Care Act at an Equal Amount for Employees and Annuitants with Respect to a Recognized Employee Organization For Miscellaneous, Effective 4/1/2020 (____ / ____) Passed / Failed
- Discussion\ Action: 15. Transfer of Funds to:
 A. USDA Water Loan Debt Service Account as Authorized by Resolution No. 11-09
 B. USDA Sewer Loan Debt Service Account as Authorized by Resolution No. 11-10
- Discussion\ Action: 16. Discuss and Approve 2019-2020 Budget Revision (____ / ____) Passed / Failed
- Discussion: 17. Discuss 2020-21 Budget and Assign Budget Committee to Begin 2020-21 Budget Process
- Discussion\ Action: 18. Consider Adoption of the Following Board Policies Replacing Current Board Policies: (____ / ____) Passed / Failed
 A. Board Policy #1000 – Adoption/Amendment of Policies (*Replaces Current Board Policy #1010*)
 B. Board Policy #1005 – Association Memberships (*replaces current Board Policy #4080*)
 C. Board Policy #1010 – Basis of Authority (*Replaces Current Board Policy #4070*)
 D. Board Policy #1030 – Code of Ethics (*Replaces Current Board Policy #4010*)
 E. Board Policy #1050 – Overview of the General Manager's Role (*Replaces Current Board Policy #2000*)
 F. Board Policy #2145 – Records Retention (*Replaces Current Board Policy 2090*)
- Discussion\ Action: 19. Consider Adoption of the Following New Board Policies: (____ / ____) Passed / Failed
 A. Board Policy #1020 – Board/Staff Communications
 B. Board Policy #1040 – Correspondence to the Board
 C. Board Policy #1045 – Legal Counsel and Auditor
 D. Board Policy #1055 – Legislative Advocacy Policy
- Discussion: 20. Almond Festival Events for 2020

- Discussion: 21. Discuss and Consider Adoption of the Following Board Policies
- A. Board Policy #2105 – Asset Protection and Fraud in the Workplace *(New Policy)*
 - B. Board Policy #2110 – Budget Preparation *(Replaces Current Board Policy #3020)*
 - C. Board Policy #2115 – Credit Card Use *(New Policy)*
 - D. Board Policy #2120 – Employment of Outside Contractors *(Replaces Current Board Policy #3042)*
- Discussion: 22. Manager’s Report
- A. Upcoming Projects
 - B. Alpha Sewer Line Video
 - C. Sewer Line Repairs
- Discussion: 23. Future Agenda Items
- A. Meter & SCADA Updates
 - B. Review / Update Strategic Plans
 - C. Sewer Line Mapping
 - D. Street Light Ownership/Yolo Avenue
 - E. Impact Fund Projects
 - F. Board Policies
- Action: 24. Adjournment

I declare under penalty of perjury that the foregoing Agenda was posted on or before Friday, February 7, 2020 by 7:00 P.M. on the Bulletin Board at the east side of the Esparto Community Services District Office, 26490 Woodland Avenue, Esparto CA 95627.

If requested, this Agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act Of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the board clerk as soon as possible and preferably at least 24 hours prior to the meeting. The Board Clerk may be reached at telephone number (530) 787-4502 or at the following address: Esparto Community Services District, P.O. Box 349, Esparto, CA 95627 (mailing), 26490 Woodland Avenue, Esparto, CA 95627 (physical).

Board Clerk - Esparto Community Services District – P.O. Box 349 – Esparto CA 95627 – Steve Knightley

Meeting was held on 02-12-2020 starting at _____ PM and concluded at _____ PM

ATTEST:

Steven Knightley
 General Manager & Clerk to the Board

Board Chair