



REGULAR BOARD OF DIRECTOR'S MEETING ESPARTO COMMUNITY SERVICES DISTRICT

Per Governor Newsom's Executive Order N 25-20, which allows for the teleconferencing of public meetings and given the progression of the state of emergency, we are requesting that the ECSD Board Members and members of the public participate in the March 18, 2020 Board Meeting [via the teleconferencing option](#).

DATE: March 18, 2020
TIME: 7:00 P.M.
MEETING LOCATION: **26490 Woodland Ave, Esparto CA 95627**

TELECONFERENCE OPTION: Join Zoom Meeting
<https://zoom.us/j/404043974>
Meeting ID: 404 043 974
(301) 715-8592 US

Regular Meeting AGENDA

1. Call to Order at _____ PM
2. Pledge of Allegiance
3. Roll Call (Present: Schaupp – Fostine – England – Escenmeyer – Girk)
- Action: 4. Approval of Agenda (by: _____, 2nd _____) Passed / Failed
- Information: 5. Public Comment
This is the time for the public to address the Board on any subject relating to the Community Services District, but not relative to any subject on the present agenda. The Board reserves the right to impose a reasonable limit on time afforded any individual speaker.
- Information: 6. Correspondence
A.
B.
- Action: 7. Approval of Minutes from 02/12/2020 (____ / ____) Passed / Failed
- Action: 8. Approval of Claims 2/21/2020, 2/28/2020 & 3/6/2020 (____ / ____) Passed / Failed
- Discussion/
Action: 9. Discuss and Approve Resolution 20-05 Transfer Funds from Restricted Account 101000-Cash in County Treasury-DFS to Income Account 405100-Restricted Funds Transferred In and Expense Account 503020-Building & Improvements Exp for Fiscal Year 2019-2020 (____ / ____) Passed / Failed

- Discussion/
Action: 10. Discuss and Approve 2019-2020 Budget Revision to Add Income and Expense to 8302 Water per Approval of Resolution 20-05 (____ / ____) Passed / Failed
- Discussion/
Action: 11. Transfer of Funds to:
(____ / ____) Passed / Failed
- A. \$17,466 from Account 101000-Cash in County Treasury-DFS to USDA Water Loan Debt Service Account 101162 as Authorized by Resolution No. 11-09
B. \$8,127 from Account 101000-Cash in County Treasury-DFS to USDA Sewer Loan Debt Service Account 101163 as Authorized by Resolution No. 11-10
- Discussion/
Action: 12. Consider Adoption of the Following Board Policies Replacing Current Board Policies:
(____ / ____) Passed / Failed
- A. Board Policy #2110 – Budget Preparation (*Replaces Current Board Policy #3020*)
B. Board Policy #2120 – Employment of Outside Contractors (*Replaces Current Board Policy #3042*)
- Discussion/
Action: 13. Consider Adoption of the Following New Board Policies:
(____ / ____) Passed / Failed
- A. Board Policy #2105 – Asset Protection and Fraud in the Workplace (*New Policy*)
B. Board Policy #2115 – Credit Card Use (*New Policy*)
- Discussion: 14. Discuss Negative Net Balances for the Following Classes Approved 02/12/2020 and Contacting County Supervisor Duane Chamberlain Regarding Tuli Mem and Central Parks:
- A. 8305 MAINT: (\$15,433) Net Balance
B. 8306 EQ PARK: (\$21,346) Net Balance
C. 8307 EC PARK: (\$14,166) Net Balance
- Discussion: 15. Manager's Report
- A. Change Monthly Board of Directors' Meeting Date
B. Board Member's Compliance Training
1. CSDA Sign-In Instructions for Ethics AB124 Compliance Training
2. CSDA Sign-In Instructions for Sexual Harassment Prevention Training
C. Form 700 Statement of Economic Interests
D. New Hire
E. Upcoming Projects
F. Alpha Sewer Line Video
G. Sewer Line Repairs
- Discussion: 16. Future Agenda Items
- A. Meter & SCADA Updates
B. Review / Update Strategic Plans
C. Sewer Line Mapping
D. Street Light Ownership/Yolo Avenue
E. Impact Fund Projects
F. Board Policies

Action: 17. Adjournment

I declare under penalty of perjury that the foregoing Agenda was posted on or before Friday, March 13, 2020 by 7:00 P.M. on the Bulletin Board at the east side of the Esparto Community Services District Office, 26490 Woodland Avenue, Esparto CA 95627. The teleconferencing option was added Monday, March 16, 2020 and reposted on Monday, March 16, 2020 at 12:15 P.M.

If requested, this Agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act Of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Clerk for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the board clerk as soon as possible and preferably at least 24 hours prior to the meeting. The Board Clerk may be reached at telephone number (530) 787-4502 or at the following address: Esparto Community Services District, P.O. Box 349, Esparto, CA 95627 (mailing), 26490 Woodland Avenue, Esparto, CA 95627 (physical).

Board Clerk - Esparto Community Services District – P.O. Box 349 – Esparto CA 95627 – Steve Knightley

Meeting was held on 03-18-2020 starting at _____ PM and concluded at _____ PM

ATTEST:

Steven Knightley
General Manager & Clerk to the Board

Colleen Fescenmeyer
Board Chair