# FINANCIAL STATEMENTS

# AUDIT REPORT

JUNE 30, 2008



Joan Sturges, Certified Public Accountant, Certified Fraud Examiner, Certified Valuation Analyst, Private Investigator

May 10, 2009

Esparto Community Service District PO Box 349 Esparto, CA 95627

## **INDEPENDENT AUDITOR'S REPORT**

We have audited the accompanying financial statements of the governmental activities and the aggregate fund information of Esparto Community Service District as of and for the year then ended, June 30, 2008, which collectively comprise the District's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of Esparto Community Service District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the aggregate remaining fund information of the Esparto Community Service District as of June 30, 2008, and the respective changes in financial position and cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated May 10, 2009, on our consideration of the Esparto Community Service District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting are reporting or on compliance. The report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

The management's discussion and analysis information on pages three through four and the supplemental information on pages fifteen through eighteen are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquires of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Esparto Community Service District's basis financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of

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# INDEPENDENT AUDITOR'S REPORT Continued

Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, and is also not a required part of the basic financial statements of Esparto Community Service District. The combining and individual nonmajor fund financial statement and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

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Certified Public Accountant Certified Fraud Examiner Certified Valuation Analyst Private Investigator

# Audit Report June 30, 2008

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## Management's Discussion and Analysis For the Year Ended June 30, 2008

The discussion and analysis of the Esparto Community Services District's (the District) financial activities for the fiscal year ended June 30, 2008, is as follows. Please review it in conjunction with the District's basic financial statements, which begin on page five.

## FINANCIAL HIGHLIGHTS

The District provides water, sewer, and lighting services to the community of Esparto. Commercial and residential units pay a fee based on usage of water and sewer. In addition they are charged a fee to provide street lighting to the community of Esparto. Due to new construction and population growth the District has been working towards increased service capacity with numerous capital projects being started. To fund these operations the District has raised monthly fees, which have resulted in an increase in operating revenues.

The District's financial statements are prepared on the accrual basis of accounting in accordance with generally accepted accounting principles set forth by the Governmental Accounting Standards Board. The District is structured as an enterprise fund. The District's revenues are recognized when earned, not when received. Expenses are recognized when incurred, not when paid. Capital assets are capitalized, and are depreciated over their useful lives.

The District was awarded a Federal USDA loan to pay for water and sewer capacity expansion. As such the District has used the money to pay for \$2,568,324 of construction-in-progress.

During the audit year, the district has increased its equipment available to provide future services by \$1,095,321. To accomplish this expansion the District relied on the loan from the USDA, which allowed the district to replenish \$896,826 of its cash reserves.

Capital Assets Available – 2007 Capital Assets Available – 2008	\$3,796,440 <u>4,891,761</u>	
Increase in Capital Assets Available 2008		<u>\$ 1,095,321</u>
Cash Available – 2007 Cash Available – 2008	\$ (171,780) 725,046	
Increase in Cash Available - 2008		<u> </u>

## Management's Discussion and Analysis For the Year Ended June 30, 2008

#### **OVERVIEW OF THE FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's basic financial statements are comprised of three statements (1) Net Assets, (2) Activities, and 3)  $\hat{c}$  ash Flow, as well as Notes to the Financial Statements. This report also contains supplementary information in addition to the basic financial statements themselves.

The District's financial statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the District's assets and liabilities. All of the current year's revenue and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

Net assets, the difference between the District's assets and liabilities, are one way to measure the District's financial health or position. Over time, increases or decreases in the District's net assets are an indicator of whether its financial health is improving or deteriorating, respectively.

The District is responsible for ensuring that the assets reported in their funds are used for their intended purposes. The District's net assets have increased by \$166,847 in the 2008 fiscal year as found in the statement of Net assets on page six and seven.

Net Assets – 2007	\$3,252,472	
Net Assets – 2008	<u>3,419,319</u>	
Increase in Net Assets – 2008		\$ <u>166.847</u>

Matching the revenues and expenses of all of the Districts activities for the fiscal year shows the District is limiting expenses to current revenues, acquiring capital assets, paying debt, as well as accumulating a reserve of eash, for the 2008 fiscal year as calculated on page eight and nine in the statement of activities.

Observing the cash flow and cash balances at the District's year-end shows the funds available to meet the current year operating needs, retirement of debt as well as funds available to meet capacity expansion and equipment replacement as found on page ten and eleven in the statement of cash flow.

## **REQUEST FOR INFORMATION**

This financial report is designed to provide a general overview of the District's finances for all citizens, taxpayers, customers, investors, and creditors. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Esparto Community Services District, PO Box 349, Esparto, California 95627.

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## Statement of Net Assets

## June 30, 2008

			Governmental			2008 Total Memorandum
	466	469	470	471	472	Only
ASSETS						
Current Assets:						
Funds on Deposit, County of Yolo	\$ 337,896	\$ (56,596)	\$ 56,289	\$ 439,420	\$ (116,762)	\$ 660,247
Funds on Deposit, Bank	63,799	-	-	-	-	63,799
Imprest Cash	1,000	-	-	-	-	1,000
Accounts Receivable	49,264	<u> </u>	<u> </u>			49,264
Total Current Assets	451,959	(56,596)	56,289	439,420	(116,762)	774,310
Capital Assets:						
Land	287,475	-	-	-	-	287,475
Sewer Construction-in-Progress	136,280	-	-	-	-	136,280
Water Construction-in-Progress	2,432,044	-	-	-	-	2,432,044
Buildings and Improvements	2,512,888	-	-		-	2,512,888
Equipment	305,933		-			305,933
Capital Assets	5,674,620				-	5,674,620
Less: Accumulated Depreciation	(782,859)			'		(782,859)
Total Capital Assets	4,891,761		<u> </u>			4,891,761
TOTAL ASSETS	5,343,720	(56,596)	56,289	439,420	(116,762)	5,666,071

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## Statement of Net Assets - continued

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June 30, 2008

			Governmenta Fund	I		2008 Total Memorandum
	466	469	470	471	472	Only
LIABILITIES AND FUND EQUITY						
Current Liabilities:		<b>.</b>		<b>A A A A A A A A A A</b>	• • • • • •	
Accounts Payable	\$ 18,753	\$ 2,551	\$-	\$ 92,374	\$ 19,610	\$ 133,288
Accrued Expenses	42,268	-	-	-	-	42,268
Notes Payable - Current Portion	110,733					110,733
Total Current Liabilities	171,754	2,551	. <u> </u>	92,374	19,610	286,289
Long-Lerm Liabilities:						
Notes Payable	2,071,196	-	-	-	-	2,071,196
(Less) Current Portion	(110,733)	<u>-</u>	<u> </u>	<u>-</u>	<u> </u>	(110,733)
Total Long-Term Liabilities	1,960,463	<u> </u>	<u> </u>		<u> </u>	1,960,463
TOTAL LIABILITIES	2,132,217	2,551		92,374	19,610	2,246,752
NET ASSETS						
Investment in Capital Assets	4,891,761	-	-		-	4,891,761
Undesinated:	(1,339,470)	(59,147)	-	-	-	(1,398,617)
Designated	(340,788)		56,289	347,046	(136,372)	(73,825)
TOTAL NET ASSETS	\$ 3,211,503	<u>\$ (59,147)</u>	<u>\$ 56,289</u>	<u>\$ 347,046</u>	<u>\$_(136,372)</u>	<u>\$                                    </u>

## ESPARTO COMMUNITY SERVICE DISTRICT Statement of Activities

## For the Year Ended June 30, 2008

		Go		mental				008 Total
	 466	 469	<u>F</u> นเ	47 <u>0</u>	 471	 472	Mer	norandum Only
<u>REVENUES:</u>	 	 			 -	 		
Taxes	\$ 51,908	\$	\$	-	\$ -	\$ -	\$	51,908
Development Fees	-	223,946		-		-		223,946
Interest	15,904	-		6,203	-	-		22,107
Lighting Service	20,852	-		-		-		20,852
Sewer Service	324,493	-		-	-	-		324,493
Water Service	493,526	-		-	-	-		493,526
Penalties, Interest, & Other	 15,793	 <u> </u>			 	 		15,793
TOTAL REVENUES	 922,476	 223,946		6,203	 -	 		1,152,625
EXPENDITURES:								
interest	13,640	-		-	-	-		13,640
Salaries and Benefits	437,760	-		-	-	-		437,760
Services and Supplies	388,681	-		-	-	-		388,681
Maintenance	59,424	-		-	-	-		59,424
Miscellaneous	 18,561	 <u> </u>			 	 		18,561
TOTAL EXPENDITURES	 904,426	 			 _	 		904,426

## **Statement of Activities- continued**

## For the Year Ended June 30, 2008

	Governmental Fund						008 Total morandum		
•	 466		469		470	4	17 <b>1</b>	 472	 Only
REVENUES:									
Taxes	\$ 51,908	\$	-	\$	-	\$	-	\$ -	\$ 51,908
Development Fees	-		223,946		-		-	-	223,946
Interest	15,904		-		6,203		-	-	22,107
Lighting Service	20,852		-		-		-	-	20,852
Sewer Service	324,493		-		-		-	-	324,493
Water Service	493,526		-		-		-	-	493,526
Penalties, Interest, & Other	 15,793							 	 15,793
TOTAL REVENUES	 922,476		223,946		6,203			 	 1,152,625
EXPENDITURES:									
Interest	13,640		-		-		-	-	13,640
Salaries and Benefits	437,760		-		-		-	-	437,760
Services and Supplies	388,681		-		-		-	-	388,681
Maintenance	59,424		-		-		-	-	59,424
Miscellaneous	 18,561	_ <del>_</del>					-	 <u> </u>	 18,561
TOTAL EXPENDITURES	904,426		-		_		-	_	904,426

# Statement of Cash Flow

For the Year Ended June 30, 2008

			Govermental Fund			2008 Total Memorandum
CASH FLOWS FROM OPERATING ACTIVITIES:	466	469	470	471	472	Only
	• • • • • •				4	t
Cash Received from Taxes	\$ 51,908	\$-	\$ -	\$ -	\$-	\$ 51,908
Cash Received from Development Fees	-	223,946	-	-	-	223,946
Cash Received from Interest	15,904	-	-	-	-	15,904
Cash Received from Charges for Service	871,830	-	-	-	-	871,830
Cash Received from Penalties & Interest	15,793	-	-	-		15,793
Cash Transferred Between Funds Deduct: Cash paid for Operating Expenses	1,383,067 (846,962)	(17,721)	182,703	(1,350,543)	(197,506)	- (846,962)
NET CASH FLOWS FROM OPERATING ACTIVITIES	1,491,540	206,225	182,703	(1,350,543)	(197,506)	332,419
CASH FLOWS FROM INVESTING ACTIVITIES						
Purchase of Capital Assets	(1,521,874)	<u> </u>				(1,521,874
NET CASH FLOWS FROM INVESTING ACTIVITIES	(1,521,874)			<u>-</u>		(1,521,874
CASH FLOWS FROM FINANCING ACTIVITIES						
Proceeds from Loans	-	-	609,249	1,789,963	80,744	2,479,956
Payment on Principle on Notes Payable	(36,703)	<u> </u>	(735,734)			<u>(772,4</u> 37
NET CASH FLOWS FROM FINANCING ACTIVITIES	(36,703)		(126,485)	1,789,963	80,744	1,707,519
<u>NET INCREASE (DECREASE) IN CASH</u>	(67,037)	206,225	56,218	439,420	(116,762)	518,064
CASH, BEGINNING OF YEAR	469,732	(262,821)	71	<u>-</u>		206,911
CASH, END OF YEAR	\$_402,695	<u>\$ (56,596)</u>	\$ 56,289	\$ 439,420	\$ (116,762)	<u>\$ 724,975</u>

"The accompanying notes to the financial statements are an integral part of this statement." 10

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## Statement of Cash Flow - continued For the Year Ended June 30, 2008

Reconcilation of change in net assets to net cash used by activities:							
Net Change in Net Assets	\$ (659,875)	\$	559,759	\$ 56,218	\$ 347,046	\$ (136,372)	\$ 166,776
(Increase) Decrease in Accounts Receivable	(15,155)		-	-	-	-	(15,155)
Increase (Decrease) in Deferred Revenue	-		-	<b>-</b> `	-	-	-
Increase (Decrease) in Accounts Payable	(10,745)		(353,534)		92,374	19,610	(252,295)
Increase (Decrease) in Accrued Expenses	11,013		-	-	-	-	11,013
(Increase) Decrease in Capital Assets Payable	340,657		-	- ,	-	-	340,657
Cash Transfer between Funds	1,744,222		-	126,485	(1,789,963)	(80,744)	-
Add Back: Depreciation	81,423	_		-	-		 81,423
NET CASH FLOWS FROM OPERATING ACTIVITIES	\$ 1,491,540	\$	206,225	\$ 182,703	\$ (1,350,543)	\$ (197,506)	\$ 332,419

"The accompanying notes to the financial statements are an integral part of this statement."

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Esparto Community Service District (the District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

#### A. Description of the Reporting Entity

The District was established on August 18, 1969 to replace the Esparto Sanitary Service District and the Yolo Water Works District No. 1. The District operates under section 61000 et. seq. of the California State Government Code. The District is located in the western section of Yolo County, and provides water, sewer, waste disposal, and lighting service to the community of Esparto and surrounding areas.

The District is a governed entity administered by a Board of Directors (Board) that acts as the authoritative and legislative body of the entity. The Board is comprised of five board members who are elected by voters living within the District's boundaries. Elections are held within the Board to appoint the President. The President's responsibilities are to preside at all meetings of the Board; be the chief officer of the District; perform all duties commonly incident to the position of presiding officer of a board, commission, or business organization; and exercise supervision over the business of the District, its officers, and its employees. Board of Directors is comprised of the following members as of:

June 30, 2008 Mike Goodin, Director William Setnick, Director Joseph Moreland, Director Laurel Kieny, Director Vacant, Director

The accompanying general-purpose financial statements comply with the provisions of GASB Statement No. 14, "The Financial Reporting Entity," in that the financial statements include all organizations, activities, and functions that comprise the District. Component units are legally separate entities for which the District (the primary entity) is financially accountable. Financial accountability is defined as the ability to appoint a voting majority of the organization's governing body and either (1) the District's ability to impose its will over the organization or (2) the potential that the organization will provide a financial benefit to, or impose a financial burden on, the District. Using these criteria, the District has no component units.

#### B. Basis of Presentation of Government-wide Financial Statements

The statements of net assets, activities, and cash flows display information about the primary government, the District. These statements include all the financial activities of the overall District activities.

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

#### B. Basis of Presentation of Government-wide Financial Statements - continued

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities demonstrating the degree to which the direct expenses of a given project are offset by project revenues. Direct expenses are those that are specifically associated with a program or function and therefore, are clearly identifiable to a particular function or segment. Program revenues include (1) charges paid by the recipients of services offered by the program and (2) grants and contributions that are restricted to meeting the operational or capital requirements if a particular program. Revenues that are not classified as program revenues; including taxes and development fees are presented instead as general revenues.

#### C. Basis of Accounting – Measurement Focus

The financial statements are reported using the accrual basis of accounting and the economic recourses measurement focus. Revenues are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants, entitlements, and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. Taxes and interest associated with the current fiscal period are all considered being susceptible to accrual and so have been recognized as revenues of the current fiscal period.

Fund Accounting – The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. The District only uses governmental funds.

Governmental Funds – Governmental funds are those through which most governmental functions typically are financed. Governmental funds reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to various governmental funds according to the purpose for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental assets and liabilities is reported as net assets. The District reports using the major governmental funds of enterprise fund.

Enterprise Funds – The enterprises funds are used to account for all the financial resources of the District. The enterprise fund balance is available to the District for any purpose, provided it is expended or transferred according to the general laws of California and the bylaws of the District. The District maintains separate funds for General (466), Development Fees (469), Loan requirements (470), USDA water loan (471) and USDA sewer loan (472).

Exchange and Non-Exchange Transactions of Revenues – Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. Non-exchange transactions, in which the District receives value without directly giving value in return, include taxes and donations. Revenues are

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

#### C. Basis of Accounting - Measurement Focus - continued

recognized when susceptible to accrual, when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The District considers property taxes as available if they are collected within 60 days after year-end. The assessor of the County of Yolo determines the assessed valuations of such property and the tax collector of the County collects the taxes. On an accrual basis, revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the District must provide local resources to be used for a specific purpose, and expenditure requirements, in which the resources are provided to the District on a reimbursement basis.

Expenses/Expenditures- On an accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable.

## E. Funds on Deposit, County of Yolo and Bank

The District maintains its cash in a pool managed by the County of Yolo Treasury. The County Treasury, in turn, invests its cash with the State of California in the local agency investment fund as well as other banking institutions. The District does not own any specific identifiable investments in the pool. The risk of loss is minimal. The district also has funds in a commercial bank for timely deposits, but ultimately all money is eventually deposited with the County.

## F. Accounts Receivable

Accounts receivable are recorded at their gross value, where appropriate are reduced by the portion that is considered uncollectable. Accounts receivable consists primarily of service fees that have been billed but not paid as of year-end. Management believes its receivables to be fully collectable and, accordingly no allowance for doubtful accounts is necessary.

#### G. Accounts Payable

On an accrual basis, expenses are recognized in the fiscal year in which the goods or services are received. Payables are liabilities of the District based upon current year charges for goods or services received but not paid in the current year.

# NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

## H. Fixed Assets

General capital assets generally result from expenditures in the governmental funds. All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not. The assets are depreciated over their estimated useful life, ranging from 5 to 75 years.

The following is a schedule of the District's general fixed assets and the activity incurred during the year ended June 30, 2008.

, de la celµonocióne o tierezen y γ	Balance at July 1, 2007	Additions	(Deletions)	Balance at June 30, 2008
Land	\$ 287,475	\$ - \$		\$ 287,475
Building and Improvements	2,512,888	-	-	2,512,888
Equipment	264,294	41,639	-	305,933
Construction in progress	1,433,219	1,135,105	<u> </u>	2,568,324
Total Property, Plant, and equipment	4,497,876	1,176,744	-	5,674,522
Less: Accumulated Depreciation	(619,040)	(81,423)	<u> </u>	(782,859)
Total Fixed Assets	\$3,796,440	\$ 1,095,321 \$	¢	4,891,761

## I. Long-Term Debt

The following is a summary of the long-term liability transactions for the year ended June 30, 2008: Balance at Balance at July 1, June 30, (Deletions) 2007 Additions 2008 Ś (5,994) Notes Payable - CDBG 73,711 **67,9**17 -Notes Payable - Bank of West 26,595 (6,649) 19,946 1,789,963 1,789,963 USDA Water Loan \_ ~ 80,744 ~ 80,744 USDA Sewer Loan -136,514 (24,377) 112,137 **Capital Leases** \$ 334,041 \$ 1,870,707 \$ (133,553) \$ 2,071,196 Total Long-Term Liabilities

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

I. Long-Term Debt - continued

#### J. CDBG Loan Payable

In May of 2003 the District Obtained a Community Development Block Grant(CDBG) loan from the County of Yolo in the amount of \$ 90,748 to help finance the purchase of equipment and the installation of a new sewage lift station. The term of the loan is fifteen years, with payments being deferred for one year from the date of closing. Interest will be paid at 3% per annum.

As of June 30, 2008, annual debt service requirements to maturity are as follows:

	<u>2007</u>	2008
Current Portion Due	\$ 5,794	\$ 5,968
Long-Term Portion Due	<u>67,917</u>	<u>61,949</u>
Total Due	\$ <u>73,711</u>	\$ <u>67,917</u>

#### K. RCAC Loan Payable

In June of 2004, the District obtained two bridge loans from the Rural Community Assistance Corporation (RCAC), a loan for the Esparto Water Improvement Project and a loan for the Esparto Sewer Improvement Project. The District was approved for \$ 50,000 for each loan. However, as of June 30, 2008, only \$49,414 had been borrowed for the Esparto Sewer Improvement Project and \$47,808 for the Esparto Water Improvement Project. The Interest rate on these loans is 5%. The loans matured on June 1, 2007 at which time the total amount due was due to be paid. The loans were repaid in 2008.

As of June 30, 2008, annual debt service requirements to maturity are as follows:

2007	2008
2007	2000

Current Portion Due Total Due	<u>\$97,222</u> <u>\$97,222</u>	
L. Bank of West Loan Payable		

In February of 2007 the District obtained a loan from Bank of the West for the purchase of a 2005 Ford Truck. The term of the loan is five  $\gamma$  ears. Interest will be paid at 8.24% per annum.

As of June 30, 2008, annual debt service requirements to maturity are as follows: 2007 2008

Current Portion Due	\$ 6,604	\$ 7, <b>2</b> 36
Long-Term Portion Due	<u>20,524</u>	<u>12,710</u>
Total Due	\$ <u>27<b>,128</b></u>	\$ <u>19,946</u>

#### NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

#### M. Capital Lease

In April of 2002 the District leased a 500,000 gallon tank and related equipment. The first payment was due on October 13, 2002. The asset and related obligation have been recorded using the interest rate implicit in the lease. The lease expires on October 13, 2011. The cost of the tank and related equipment is \$250,000.

2007

2008

As of June 30, 2008, annual future minimum lease payments are as follows:

Current Portion Due	\$ 24,518	\$ 25,779
Long-Term Portion Due	<u>111,995</u>	86,358
Total Due	\$ <u>136,513</u>	\$ <u>112,137</u>

## N. USDA Water Loan

In February of 2008 the District received a USDA Loan to contruct expanded water facilities. The amount of the loan is not to exceed \$ 3,584,000. As of June 30, 2008 the District has drawn down \$1,789,963 of this loan. The first payment is due on February of 2009. The term of the loan is twenty years. Interest will be paid at 4.125% per annum.

As of June 30, 2008, annual future minimum lease payments are as follows:

<u>2008</u>

Current Portion Due	\$ 59,000
Long-Term Portion Due	<u>1,730,963</u>
Total Due	<u>\$1,789,963</u>

#### O. USDA Sewer Loan

In February of 2008 the District received a USDA Loan to contruct expanded water facilities. The amount of the loan is not to exceed \$ 1,579,000. As of June 30, 2008 the District has drawn down \$ 80,744 of this loan. The first payment is due on February of 2009. The term of the loan is twenty years. Interest will be paid at 4.125% per annum.

2008

As of June 30, 2008, annual future minimum lease payments are as follows:

Current Portion Due	\$ 14,000
Long-Term Portion Due	<u>66,744</u>
Total Due	<u>\$ 80,744</u>

## NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

#### P. Accrued Expenses

The District allows it employees to accumulate up to 280 hours of vacation and sick leave. Any accumulated sick leave is paid-out to employees at their most recent rate of pay upon termination. The District records a liability for compensated absences based upon total accumulated vacation and sick leave hours.

#### P. Net Assets

The District's net assets represent the difference between its assets and liabilities in the statement of net assets. Net assets are reported as restricted when there are legal limitations imposed on their use by their source. Portions of the unreserved net assets or fund balance may be designated to indicate tentative plans for financial resources utilization in a future period, such as for general contingencies, purchase of capital assets, or debt service. Such plans or intent are subject to change and may never be legally authorized or result in expenditures.

#### Q. Property Tax Revenue

Yolo County, through the Auditor-Controller's Office and the Treasury-Tax Collector, is responsible for collecting and distributing property taxes according to the alternative method of distributing known as the Teeter Plan. Under the Teeter Plan, the current year's secured property tax levy is distributed to participating agencies with the County without consideration of whether the tax has been collected.

#### R. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

## NOTE 2: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; damage to, and theft or destruction of assets; errors and omissions; injuries to employees; and natural disasters. During 2008, the District contracted with private insurance agencies for liability, property, crime damage, and employee and director insurances.

#### NOTE 3: DEFINED BENEFIT PENSION PLAN

The Esparto Community Service District District contributes to the California Public Employees Retirement System (PERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating public entities within the State of California. The benefits for the public agencies are established by contract with CalPERS in accordance with the provisions of the Public Employee Retirement Law. CalPERS issues a publicly available Comprehensive Annual Financial Report that includes financial statements and required

## NOTE 3: DEFINED BENEFIT PENSION PLAN- continued

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supplementary information. A copy of that report may be obtained by writing to CalPERS, Central Supply, P.O. Box 942715, Sacramento, CA 94229-2715.

## NOTE 4: CONTIGENCIES

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As of June 30, 2008, the District did not have any pending litigation or potential nondisclosed liabilities that management believes would have a material effect on the financial statements.

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Supplemental Information

June 30, 2008

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Sturges, Pehling & Associates

Joan Sturges, Certified Public Accountant, Certified Fraud Examiner, Certified Valuation Analyst, Private Investigator

May 10, 2009

To the Board of Directors Esparto Community Service District PO Box 349 Esparto, CA 95627

## <u>REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON</u> <u>AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT</u> <u>AUDITING STANDARDS</u>

We have audited the financial statements of Esparto Community Service District as of and for the year ended June 30, 2008, and have issued our report thereon dated May 10, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

#### <u>Compliance</u>

As part of obtaining reasonable assurance about whether Esparto Community Service's generalpurpose financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered Esparto Community Service's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of

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## REPORT ON COMPLIANCE AND ON INTERNAL CONTROL OVER FINANCIAL REPORTING BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (continued)

performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management, others within the organization, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

toan XIUAAAA Joan Sturges 🖌

Certified Public Accountant Certified Fraud Examiner Certified Valuation Analyst Private Investigator May 10, 2009

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Joan Sturges, Certified Public Accountant, Certified Fraud Examiner, Certified Valuation Analyst, Private Investigator

May 10, 2009

Esparto Community Service District PO Box 349 Esparto, CA 95627

## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE WITH OMB CIRCULAR A-133

#### **Compliance**

We have audited the compliance of Esparto Community Service District with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2008. Esparto Community Service District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Esparto Community Service District's management. Our responsibility is to express an opinion on Esparto Community Service District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether non compliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Esparto Community Service District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of Esparto Community Service District's compliance with those requirements.

In our opinion, Esparto Community Service District complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

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## REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE WITH OMB CIRCULAR A-133 - continued

#### Internal Control Over Compliance

The management of Esparto Community Service District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Esparto Community Service District's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on the internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts, and grants caused by error or fraud that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the audit committee, management, and federal awarding agencies and pass through entities and is not intended to be and should not be used by anyone other than these specified parties.

Joan Sturges

Certified Public Accountant Certified Fraud Examiner Certified Valuation Analyst Private Investigator Kelseyville, California May 10, 2009

# ESPARTO COMMUNITY SERVICE DISTRICT Schedule of Expenditures of Federal Awards For the Year Ended June 30, 2008

Grantor/Pass-Through Grantor/ of Program Title	Federal CDFA Number	Pass-Through Entity Identifying Number	Guaranteed Loan Amount	Expenditures
FEDERAL AWARDS:				
UNITED STATES DEPARTMENT OF AGRICULTURE RURUAL DEVELOPMENT FARM SERVICE AGENCY	10.760	1300835	\$ 3,584,000	\$ 1,789,963
UNITED STATES DEPARTMENT OF AGRICULTURE RURUAL DEVELOPMENT FARM SERVICE AGENCY	10.760	1300835	1,579,000	80,744
Total Federal Awards			\$ 5,163,000	\$ 1,870,707

## Schedule of Findings, Recommendations, and Questioned Costs June 30, 2008

## **SECTION I: SUMMARY OF AUDIT RESULTS**

The auditor's report expresses an unqualified opinion on the financial statements of Esparto CSD

No instances of noncompliance material to the financial statements of Esparto CSD, which would be required to be reported in accordance with Government Auditing Standards, were disclosed during the audit.

The auditor's report on compliance for the major federal awards programs for Esparto CSD expresses an unqualified opinion on all major federal programs.

Audit findings that are required to be reported in accordance with Section 510(a) of OMB Circular A-133 are reported in this schedule.

The programs tested as major programs are Series 200A Series and 2008B Certificates of Participation.

Dollar threshold to Distinguish Type A programs from Type B programs was \$ 300,000.

Esparto CSD qualifies as a low-risk auditee.

## SECTION II: FINANCIAL STATEMENTS AUDIT

PRIOR YEAR AUDIT FINDINGS AND RECOMMENDATIONS: None.

CONTROL DEFICIENCIES -- MATERIAL WEEKNESS None.

CONTROL DEFICIENCIES -- NON-MATERIAL WEEKNESS None.

Other Matters Relating to the Internal Control Structure

## Schedule of Findings, Recommendations, and Questioned Costs June 30, 2008

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## SECTION III: FEDERAL AWARD FINDINGS AND QUESTION COSTS

# PRIOR YEAR AUDIT FINDINGS AND RECOMMENDATIONS

None.

## <u>CONTROL DEFICIENCIES – MATERIAL WEEKNESS</u> None.

## <u>CONTROL DEFICIENCIES -- NON-MATERIAL WEEKNESS</u> None.

QUESTIONED\_COSTS None.

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